

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref. No.: COE/2024/07

Date: 21<sup>st</sup> October, 2024

**NOTICE**

**Subject: Backlog Examination Registration on ERP-CollPoll of Odd Semester for End Term Examination, AY 2024-25 - <https://gdgu.digiicampus.com/home>**

The End-Term Examination (ETE) Enrollment Process of **Backlog Courses** of Odd Semester for End Term Examination, AY 2024-25 has started on Collpoll from **Monday, October 21<sup>st</sup> 2024** for all eligible students (2022 & 2023) of the University. The Students having backlogs and are within N+1 or N+2 duration, are also eligible to fill up the Examination Form on Collpoll.

The students can register for the reappear/repeat courses only on Collpoll for the course/s he/she wants to reappear/repeat in which he/she has fail (F)/Absent (AB)/Examination Cancelled (EC)/Unsatisfactory (U), Detained (DE) grade in the results of previous Odd Semester Examinations. The exam fee is Rs.500/- each for reappear course and Rs.5,000/- each for repeat course.

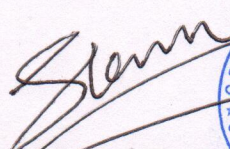
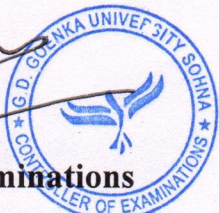
**The Last Date of Examination Enrollment for all backlog courses on Collpoll is Monday, November 4<sup>th</sup> 2024.**

**The students can write at [support@collpoll.com/erp.gdgu@gdgu.org](mailto:support@collpoll.com/erp.gdgu@gdgu.org) if facing any issues or contact ERP Team before the last date.**

**Important Instructions:**

1. Student must register for backlog courses of previous Odd Semester for ETE, if any and ensure the payment of backlog papers through the Collpoll only.
2. Student must upload the Latest Passport Size Photograph on the Collpoll for appearing in ETE.
3. The Examination Enrollment Form will not be accepted on Collpoll after **November 4<sup>th</sup> 2024.**
4. The details of backlog Exam Fee Payment must be sent to [accountsgdgu@gdgoenka.ac.in](mailto:accountsgdgu@gdgoenka.ac.in), if payment done through other sources.
5. **The Examination Enrollment Form will not be approved and the "Admit Card" will not be generated, if not meeting the satisfying criteria.**

For any further queries, you may contact the office of the Dean of respective schools.

  
  
**Controller of Examinations**

**Copy to:** Office Vice-Chancellor/ Registrar/ Deans/Accounts/International Office/Notice Board.